

**WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**Regular Meeting – April 5, 2012**

**Regular Session 7:00 p.m.**

**Willows City Council Chambers**

**201 N. Lassen Street, Willows, CA 95988**

**MINUTES**

**1. OPEN SESSION – CALL TO ORDER**

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Present were: Mr. Ward, Mrs. Knight, Mr. Parisio, Mr. Geiger, and Mr. Munguia.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Betty Skala.

**2. AGENDA/MINUTES**

- 2.1 Approve Minutes for the Regular Meeting of March 8, 2012. Mrs. Knight moved, seconded by Mr. Geiger, to approve the minutes of the March 8, 2012, Regular Meeting. The motion passed unanimously with 5 yes votes.
- 2.2 Approve Agenda for April 5, 2012. Mr. Munguia moved, seconded by Mr. Geiger, to approve the agenda for April 5, 2012. The motion passed unanimously with 5 yes votes.

**3. PUBLIC COMMENTS**

- 3.1 Betty Skala addressed the Board. She stated that she was glad to be here this evening and thanked her “Willows family”. She feels it is because of them she is able to be here tonight. She said she was very grateful for all of the cards, thoughts, and prayers since she had her stroke. She also thanked GCOE for allowing Karen Myers to come over and help out and everyone at the District Office for picking up the pieces on her behalf. She also commented that although she didn’t have to use it, she is glad the catastrophic leave bank is available to the WUSD employees who choose to participate in the program. Ms. Skala also said she was very pleased with the care she received from Enloe Hospital & Rehab and thinks we are very fortunate to have those facilities in our area. She stated that the WUSD staff and people of our community will get the District through difficult times, now and in the future, and also thinks it is because of them she has made it through her own difficult time. She is looking forward to getting her driver’s license back and also thanked the Board for our health insurance.

**4. REPORTS**

- 4.1 Employee Associations (WUTA & CSEA) – No reports.
- 4.2 Principals

**(MES) Ms. McLaughlin reported:**

- Murdock had a great turnout for Open House. She thanked Amy Street for the music performance and said she did a great job.
- She thanked Round Table Pizza who sold pizza during the Open House and donated the proceeds for the evening back to ASB in the amount of \$420.00.
- Mrs. McLaughlin also thanked the PTO for putting on the Book Fair. She stated because of their successful fundraising this year, MES will have new swings after the spring break.
- STAR Testing is coming up soon after spring break.
- EDI Training is in full swing. She had twelve teachers present demo lessons in front of their peers and trainers and thought they all did great.
- MES is preparing for fifth grade to come onboard next year. She has met with the fifth grade teachers and said there is a lot of planning going on.

**(WIS) Mr. Sailsbery reported:**

- He stated that he also thinks it is educationally sound for the fifth grade to move over to Murdock and is supportive of the move, but also feels it is a loss for the chemistry of WIS Team. WIS will re-examine, review, and put things in place to improve WIS for their students and staff.

- Dr. Cindy Kampf presented four demo lessons for the WIS teachers and received positive feedback from the staff.
- Last year WIS started Collaboration Days. This year collaboration is district-wide. He feels that this has evolved to be a very effective tool for the WIS teachers to improve instruction for their students. He stated that he and Dr. Geivett walked around to observe the collaborative teams and was pleased to see the enthusiasm during these tough times with limited resources. He is very proud of his staff for stepping up.
- STAR Test preparation is taking place on campus. Administrators were trained so they can in turn train their staff. April 30<sup>th</sup> will be a practice day at WIS for the STAR test. May 1<sup>st</sup> is the first day of testing. Healthy snacks have been ordered for test days and \$1,000.00 has been allocated for STAR Raffle prizes. This has shown to be effective and helps the students want to do well with the test.
- WIS was well represented at the annual Glenn County Science Fair. He commended all the students who participated but wanted to recognize and congratulate WIS student, Peyton Dugo, who was the sweepstakes winner and awarded a Kindle.
- Open House date for WIS has been changed to May 24, 2012 at 6:00 p.m.
- GCOE's Annual Track Meet will be held on May 10<sup>th</sup> for grades 5-8 at the high school track.

**(WHS) Mr. Smith reported:**

- He gave a handout to the Board of upcoming activities.
- Open House at the high school will be on April 18<sup>th</sup> from 6:30 – 8:00 p.m.
- May 16<sup>th</sup> was originally scheduled as a district-wide collaboration day and is now a furlough day. WHS will have April 25<sup>th</sup> as a replacement collaboration day to continue work on EDI Training and also on the areas of growth on the WASC report.
- The WASC Visitation Team was at WHS on March 26<sup>th</sup>-28<sup>th</sup>. He thought the team did a thorough job and thought the school received a fair report. They spoke of areas they had improved on and areas of growth which fits in with their plan of continuing with the EDI process and making pacing guides for their courses. They should know in about a month the term of accreditation they will receive; they are hoping for a six year with a three year revisit.

**(WCHS) Dr. Geivett reported:**

- Currently enrollment at WCHS is at 28. There are seven students slated to walk the stage in June for graduation.
- On March 26<sup>th</sup> WCHS had their awards ceremony. Eleven students made the "Wall of Fame" for the third quarter earning 12+ credits for the quarter. Mr. Prinz continues to do a great job with the students.
- Mr. Prinz is continuing his outings with the Sun Bridge Care Center patients. Today they had an Easter egg hunt at the facility and the patients enjoyed it. In May the students and patients will have a special luncheon together overseen by the dietician of Sun Bridge and our food services department.
- April 24<sup>th</sup> at 6:00 p.m. is Open House.

4.3 **Director of Business Services** – Will defer to later in the agenda.

4.4 **Director of Categorical Programs** – No report.

4.5 **Director of Transportation/Facilities Operations** – No report.

4.6 **Superintendent – Dr. Geivett reported:**

- He wanted to publicly thank Mr. West, Mr. Smith, the WHS Band, and Herkimer for attending the Grand Opening of the Wal-Mart Supercenter.
- He also wanted to congratulate Mr. Smith and Mrs. Woods, WASC coordinator, for surviving the daunting task of the WASC visit. He thinks they represented the District well and looks forward to a good report.
- Dr. Geivett also thanked Randy Jones and Karen Myers from GCOE for stepping up to the plate with the 2<sup>nd</sup> Interim Report. He also thanked the District Office staff for helping out and stepping up during Ms. Skala's absence. He stated that Ms. Skala cannot be replaced and everyday many, many things come up that she would normally deal with. She is an outstanding employee and we miss her a great deal and look forward to her returning either part-time or full-time.
- He said that later on in the board packet the Board will be asked to approve a contract for Steven Rudy to help out with business services. Mr. Rudy trained Ms. Skala when she was hired.
- He is going to defer some of his time to Greg Isom of Isom Advisors, who is our bond consultant. He will share about the survey that was conducted last week concerning the proposed bond.

- Mr. Isom addressed the Board. He stated the survey was conducted to assess support for the proposed bond measure. A total of 314 individual voters were contacted. He went over some of the questions that were asked on the survey. Mr. Isom shared that the survey showed that 57.6% were in favor of supporting the bond measure at this time. He also went over the list of proposed projects. The next portion of the survey concerned the amount of the proposed assessment. The majority of people surveyed were more likely to vote for the bond measure based on \$45-\$50 per \$100,000 of assessed valuation per year. The majority also seemed to be more inclined to vote in favor of a bond when it was broken down per month - \$3.75; \$4.00; or \$5.00 per \$100,000 of assessed property value. The percentage of voters to support the measure increased after being educated with facts. He also discussed the statewide tax measure and said that according to the survey there wouldn't be any effect on the local measure. The conclusions and recommendations were that support for the bond measure remained strong after voters were given specific projects and costs; the majority of voters believe the District provides a quality education; all projects tested received over 55% voter support; there was some tax rate concern, but support increased when tax rates were presented on a monthly basis versus per year; and finally, Mr. Isom recommended the District to continue to assess the community for support of a local bond measure and plan to place it on the November 2012 ballot. Mr. Isom stated he thinks the District should attempt to pass a 14.7 million dollar bond at an estimated \$45-\$49 tax rate. Discussion also ensued that quality schools brings up the home values in the community. The next step in the process is to have our legal counsel prepare a resolution, with detailed projects listed, to bring before the Board for approval, finalize plans, and continue to talk to community members. Mr. Isom thinks it will be a very close election. The Board directed the Superintendent to move forward with Mr. Isom regarding the proposed bond measure. Dr. Geivett spoke briefly about the two state-wide tax initiatives and said both would benefit schools.
- Dr. Geivett thanked Jill Egly and Jan Beaufait for putting on a fantastic field trip "Pathways to Nature/Learning" for the fourth graders. He said the teachers were using EDI strategies and incorporated math and English skills within the day. He also wanted to thank the many volunteer parents who chaperoned and Mr. & Mrs. Vogt for allowing our students this opportunity.
- Dr. Geivett said he met with Mary Viegas and two architects today concerning the preschool program move to the 600 wing at Murdock. This would generate some revenue for the District and would leave the 700 wing for the fifth graders.

#### **4.7 Governing Board Members**

##### **Mr. Ward:**

- He attended the FFA Regional Awards Ceremony at Chico State and was very impressed with Willows. There were 150 FFA students in attendance and Willows had six students receive regional awards, two very high awards – Mackenzie Gomes and Natalie Massa. He stated it is a very positive program.
- He also attended the Murdock Open House and was very impressed with the enthusiasm among the teachers, students, and parents.
- He also commented that he thinks all of our grounds at the various sites look fantastic.

##### **Mrs. Knight:**

- She thanked the District staff and Dr. Geivett for all of their hard work in Ms. Skala's absence. She appreciates it very much.
- She also wanted to thank all of the teachers and staff that are involved in the many programs at the various sites.
- Mrs. Knight just wanted to note that Willows lost two great teachers, Mr. Wright and Mr. Strohl, who passed away recently.

##### **Mr. Munguia – No report**

##### **Mr. Geiger – Will defer his report to Mr. Parisio.**

##### **Mr. Parisio:**

- Mr. Geiger and he sat in on the WASC interview with Dr. Geivett and Mrs. Perez. He thought it went well.
- He attended Murdock Open House last week and said there was a good crowd. The music program was appreciated. He also appreciated Round Table Pizza donating their proceeds from selling pizza at the Open House back to the Murdock ASB.
- WUSD lost two alumni teachers – he attended one service and said he enjoyed hearing the stories that were told.
- Mr. Parisio has also been attended some baseball and softball games.

**5. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation from Community Wish Foundation in the amount of \$1,500.00 to go to the River Jim Program (Bill Shively's Summer Program).

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict request for Student #11-12-42 to attend school in the WUSD for the 2011/12 school year.
2. Approve Interdistrict request for Student #11-12-71 to attend school in another district for the 2011/12 school year.
3. Approve Interdistrict requests for Students #12-13-06 through #12-13-13 to attend school in the WUSD for the 2012/13 school year.
4. Approve Interdistrict requests for Students #12-13-26 through #12-13-35 to attend school in another district for the 2012/13 school year.

**C. HUMAN RESOURCES**

1. Accept resignation from Sharon McMahon, Lead Custodian, effective September 30, 2012.
2. Ratify employment of Elena Garcia as Child Care Tutor for Adult Ed.
3. Ratify employment of the following positions at WHS:

Varsity Baseball Volunteer Coach	A. J. Miranda
Varsity Baseball Volunteer Coach	Brian Wunsch
Drama Coach Volunteer	Adam Carter

**D. BUSINESS SERVICES**

1. Approve budget revisions.
2. Approve warrants from 3/7/12 through 3/28/12.

Mr. Geiger requested to pull Items A-1 and C-1 from the Consent Calendar for further comment. Mr. Geiger moved, seconded by Mrs. Knight, to approve the Consent Calendar, excluding Items A-1 and C-1. The motion passed unanimously with 5 yes votes. Item C-1: Mr. Geiger commented that Sharon McMahon has been a very dedicated employee and vital part of our District for the past 31 years. She will leave a huge void and wishes her all the best with her retirement. Mr. Geiger moved, seconded by Mrs. Knight, to approve Item 5C-1 of the Consent Calendar. Mr. Parisio also stated that Sharon has done a great job for the District for many years. The motion passed unanimously with 5 yes votes. Item A-1: Mr. Geiger stated that the River Jim Project that Mr. Shively runs is a great program for the kids. He is very grateful for the donation from the Community Wish Foundation so Mr. Shively can continue with it. He stated the Community Wish Foundation does a tremendous amount for our community. Mr. Geiger moved, seconded by Mr. Munguia, to approve Item 5A-1 of the Consent Calendar. Mr. Parisio thanked everyone who makes donations to the District. The motion passed unanimously with 5 yes votes.

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 1113	District and School Web Sites
BP 2210	Administrative Discretion Regarding Board Policy
BP 3100	Budget
BP 3280	Sale or Lease of District-Owned Real Property
BP 3290	Gifts, Grants, and Bequests
BP 4033	Lactation Accommodation
BP 5030	Student Wellness
BP 5145.11	Questioning and Apprehension by Law Enforcement
BP 5148	Child Care and Development
BP 6111	School Calendar
BP 7310	Naming of Facility

**(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)**

- Mr. Geiger moved, seconded by Mr. Munguia, to approve the additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations. The motion passed unanimously with 5 yes votes.
2. **(Action)** Approve the disposal of the attached list of obsolete textbooks from Willows Intermediate School. Mrs. Knight moved, seconded by Mr. Geiger, to approve the disposal of the attached list of obsolete textbooks from Willows Intermediate School. The motion passed unanimously with 5 yes votes.
  3. **(Information)** Williams Uniform Complaints Quarterly Report. (There were no complaints) This is an information item only – no action was taken.
  4. **(Action)** Accept selection committee's recommendations for the 2012 Glenn County Educators' Hall of Fame Award. (Mr. Munguia and Mrs. Knight) Mrs. Knight reported that there was a great list of candidates to choose from. She thanked the 2012 committee members for helping in choosing this year's inductees. Babs Berens (over 35 years with WUSD) and Larry Maben (former board member) were chosen as Willows Unified's 2012 Educators' Hall of Fame inductees. Mrs. Knight commented that each recipients has given to both our WUSD and Willows communities for many years and still continue to volunteer and give back to the students of WUSD to this day. Mr. Parisio moved, seconded by Mr. Geiger, to approve Babs Berens and Larry Maben as Willows Unified's inductees to the 2012 Glenn County Educators' Hall of Fame. The motion passed unanimously with 5 yes votes.

**B. EDUCATIONAL SERVICES**

**C. HUMAN RESOURCES**

1. **(Action)** Approve Resolution #2011-12-13, Elimination of Classified Services for the 2012/13 school year. Dr. Geivett explained that this was a continuation of the layoff process from the Special Meeting held on February 13, 2012. The reason for this resolution now was to separate it out from the previous resolution that was approved at the March meeting for layoffs that were for the 2011/12 school year. This resolution is for layoffs that will become effective for the 2012/13 school year. Mr. Geiger moved, seconded by Mr. Munguia, to approve Resolution #2011-12-13. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
2. **(Action)** Approve WUSD Management Salary Schedule for 2011/12 that shows reduction of two additional contract days. Dr. Geivett commented that this item is also a follow-up from the Special Meeting of February 13, 2012. This salary schedule is adjusted to show the two additional furlough days that will be taken in the 2011/12 school year. Mrs. Knight moved, seconded by Mr. Geiger, to approve the WUSD Management Salary Schedule for 2011/12. The motion passed unanimously with 5 yes votes.
3. **(Action)** Approve Tentative Agreement between WUSD and CSEA Willows Chapter #119. Mr. Munguia moved, seconded by Mr. Geiger, to approve the Tentative Agreement between WUSD and CSEA Willows Chapter #119. Dr. Geivett stated that the District had settled with CSEA and this is a modification to the tentative agreement previously agreed to. This agreement allows for the three additional furlough days to be taken during the 2011/12 school year. Mr. Geiger said he appreciated everyone that came to the table to work together during these difficult fiscal times. Mr. Parisio also thanked everyone involved with the negotiation process for both units. The motion passed with 5 yes votes.

**D. BUSINESS SERVICES**

1. **(Action)** Approve 2011/12 Second Interim Budget Report (available at District Office for preview). Dr. Geivett addressed the Board. He told them that probably 95% of the report was completed prior to Ms. Skala's going out. He asked Karen Myers and Randy Jones from GCOE to plug in the numbers Ms. Skala had and complete the report for us. Basically, the First Interim is a snapshot in time of where the District is and where it is headed. The Second Interim is another snapshot in time and asks if you can you back up your First Interim and then adds an additional year to the report. The State budget is very unclear at this time with the tax initiatives that could be placed on the November ballot. The District has gone from certifying "Positive" in the First Interim to "Qualified" in the Second Interim. This is primarily because the budget is too unclear for the 2013/14 school year. We are not alone with this predicament. Recent reports indicate that at First Interim over 12% of districts statewide are either qualified or negative. WUSD certified as positive for First Interim. Dr. Geivett said he is expecting another report to show many districts statewide certifying as qualified or negative for the Second Interim because of all the unknowns with the budget. He thanked Ms. Skala, Karen Myers and Randy Jones for their help with this process. Next, Dr. Geivett reviewed the transmittal sheet with the Board. Mr. Ward commended Dr. Geivett for handling all of his many responsibilities

and wearing many different hats during this difficult time. Mr. Geiger moved, seconded by Mr. Munguia, to approve the 2011/12 Second Interim Budget Report. Mr. Parisio also thanked everyone that worked on the Second Interim Report. The motion passed unanimously with 5 yes votes.

2. **(Action)** Approve Agreement for Special Services between WUSD and Steven J. Rudy. Mrs. Knight moved, seconded by Mr. Munguia, to approve the Agreement for Special Services between WUSD and Steven J. Rudy. Dr. Geivett explained that Mr. Rudy is in the individual who trained Ms. Skala when she came on board at WUSD. He stated that the agreement with Mr. Rudy is for \$100 per hour and because of that he will only use him as necessary and use him sparingly. Mr. Parisio commented that Mr. Rudy has worked with the District before and is very professional and capable. The motion passed unanimously with 5 yes votes.

**7. ANNOUNCEMENTS**

- 7.1 The next Regular Board Meeting on will be held on May 3, 2012, at 7:00 p.m. at the Willows Civic Center.
- 7.2 April 6, 2012 is a district-wide furlough day. April 9-13, 2012 is a district-wide break.
- 7.3 The following is an updated list of the dates and times for Open House at the different schools:
  - Wednesday, April 18, 2012 at 6:30 p.m. - Willows High School
  - Tuesday, April 24, 2012 at 6:00 p.m. - Willows Community High School
  - Thursday, May 24, 2012 at 6:00 p.m. – Willows Intermediate School (WIS has changed their date from April 19<sup>th</sup>)

**8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM - None**

At 8:36 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Parisio will report out in Open Session upon the conclusion of Closed Session.

**9. CLOSED SESSION**

Closed Session began at 8:50 p.m.

- 9.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (3 cases) Tim Crews v. Willows USD, et.al, Case No. 09CV00697 and Case No. 10CV00860; and Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK
- 9.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential

**10. RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:58 p.m., the meeting reconvened to Open Session. President Parisio reported out:

Item 9.1: Update given.

Item 9.2: Update given.

**11. ADJOURNMENT**

The meeting adjourned at 8:59 p.m.